



Okehampton United Charities

Funding for the Community

Application processes to Okehampton United Charities			
Organisation application processes			
Applications under £1,000 Timeframe two months from application	Letter / email and basic accounts scrutinised by Clerk and Treasurer. Trustee contact allocated	Letter and basic accounts presented to trustees at trustees meeting. Grant decided by Trustees.	Clerk and Treasurer administer grant.
Applications between £1,000 and £10,000 Timeframe two months from application	Full application form and accounts scrutinised by Clerk and Treasurer. Trustee contact allocated.	Full application form presented to Trustees at meeting, accounts available if requested. Trustees consider application, request additional information if required / decide a grant	Clerk and Treasurer administer Trustees decision and grant
Applications over £10,000 Timeframe three months from application	Full application form and accounts scrutinised by Clerk and Treasurer. Clerk and Treasurer to meet with named representative of group if necessary.	Full application form presented to trustees at meeting, accounts available if requested. format, 5 minutes presentation to Trustees with 10-minute Q and A. Applications may be deferred for one month to allow Trustees to request additional information.	Clerk and Treasurer administer Trustees decision and grant

	Trustee contact allocated. Presentation required		
Individual application processes			
Chairs Crisis Fund – OUC			
One off immediate crisis grants up to £250 for eligible residents. Timeframe 1 week from application	1 st contact email / letter to Clerk.	Information sent to Chair and Chair of Grants. Decision made in discussion and grant of up to £250 awarded	Clerk and Treasurer administer Chairs decision and grant and report to Trustees at the next OUC Board of trustees meeting.
Covid 19 Hardship Grant - OUC			
Immediate hardship grants (maximum of 3 over 3 months) for eligible residents. Timeframe 1 week from application	1 st contact email / letter to clerk	Information sent to Chair and one other trustee. Decision made in discussion and grant of £250 awarded	Clerk and Treasurer administer Chairs decision and grant and report to Trustees at the next OUC Board of trustees meeting.
Sporting and Arts Awards to individuals– OUC			
One off grants of £450 and £750 are considered for applicants who meet the current criteria. Timeframe two months from application	Application form completed and additional evidence supplied to Clerk.	Trustees consider applications at monthly Board of Trustees meeting. Grant decided by Trustees.	Clerk and Treasurer administer grant.
Individual / organisation application processes			
Ambassador Awards			
One off grants of up to £1,000 are considered	Application's will be in the form of a letter / email and	Trustees consider applications at monthly Board of Trustees meeting. Grant decided by Trustees.	Clerk and Treasurer administer grant.

for individuals who meet the current criteria. Timeframe two months from application	additional evidence will be supplied as requested by Clerk.		
Educational Establishment application processes			
Okehampton College/ Okehampton Primary School / St James C of E Primary School receive a per capita allocation of one third of the OEF yearly income. Timeframe one month from request	Requests from the College and Primary Schools to release their allocations to fund / part fund projects not funded by statutory bodies are received by the Clerk.	Trustees consider the requests at Board of Trustees meetings. Requests are decided by trustees.	Clerk and Treasurer administer release of the allocation.
Individual Scholarships, Bursaries and Bursary + Grants – OEF			
Annual grants of £450, £600 and £750 are considered for applicants who meet the current criteria. Timeframe two months from application	Application form completed and additional evidence supplied to Clerk.	Trustees consider applications at monthly Board of Trustees meeting (July to December) Grant decided by Trustees.	Clerk and Treasurer administer grant.