



# Okehampton United Charities

*Funding for the Community*

Name of group	
Application ref	
Trustee mentor	
Grant agreed	
Grant amount	
Special conditions	

## Grant Conditions – Name

- Payment conditions of a project grant will be agreed when awarded and will either be made in full on the completion of a project and on production of a final invoice / or made in staged payments after certified invoices have been received.
- Payment conditions of running costs will be agreed when awarded but usually paid in full at the commencement of the financial year the application applies to. Grants in excess of £10,000 will be subject to stage payments.
- Accounts must be supplied for the period in which the grant is paid.
- If the details of the project or activity changes the Charity must be informed immediately.
- Once a grant has been awarded the Trustees will require regular reports on the project or activity until completion.
- The grant will only be used for the purpose set out in the application form.
- The project will start within 3 months of the grant being agreed.
- The project will be completed with 12 months of the grant being agreed.
- OUC may request an annual update on your project, this will usually be in the form of a questionnaire or direct contact by a Trustee near the anniversary of your grant
- Representatives of the applicant will be available for meetings with OUC as required.
- The Trustees will reserve the right to withdraw the grant if the conditions are not met.
- The grant receiving organisation will include recognition of the grant funding from OUC in all publicity, publications and signage of the project.

**For and on behalf Okehampton United Charity / Okehampton Educational Foundation**

**Karen Percival**  
Clerk to the Trustees

**Signed on behalf of**

Name \_\_\_\_\_  
Position \_\_\_\_\_  
Date \_\_\_\_\_