



Okehampton United Charities

Funding for the Community

Name of group	
Application ref	
Trustee mentor	
Grant agreed	
Grant amount	
Special conditions	

Grant Conditions – Name

- Payment conditions of a project grant will be agreed when awarded and will either be made in full on the completion of a project and on production of a final invoice / or made in staged payments after certified invoices have been received.
- Payment conditions of running costs will be agreed when awarded but usually paid in full at the commencement of the financial year the application applies to. Grants in excess of £10,000 will be subject to stage payments.
- Accounts must be supplied for the period in which the grant is paid.
- If the details of the project or activity changes the charity must be informed immediately.
- Once a grant has been awarded the Trustees will require regular reports on the project or activity until completion.
- The grant will only be used for the purpose set out in the application form.
- The project will start within 3 months of the grant being agreed unless agreed by Trustees.
- The project will be completed with 12 months of the grant being agreed unless agreed by Trustees.
- OUC may request an annual update on your project, this will usually be in the form of a questionnaire or direct contact by a trustee near the anniversary of your grant.
- Representatives of the applicant will be available for meetings with OUC as required.
- The trustees reserve the right to withdraw the grant if the conditions are not met.
- The grant receiving organisation will include recognition of the grant funding from OUC in all publicity, publications and signage of the project and understand OUC will publish details of grants in the local press and on the charity's website.

For and on behalf Okehampton United Charity / Okehampton Educational Foundation

**Karen Percival CIS (Affiliated)
Clerk to the Trustees**

Signed on behalf of

Name _____

Position _____

Date _____