



Okehampton United Charities

Funding for the Community

Application Process			
Group applications to OUC and OEF			
Applications under £1,000 Timeframe two months from application	Letter / email and basic accounts scrutinised by Clerk and Treasurer. Trustee contact allocated.	Letter and basic accounts presented to Trustees at Trustees meeting. Grant decided by Trustees.	Clerk and Treasurer administer grant.
Applications between £1,000 and £10,000 Timeframe two months from application	Full application form and accounts scrutinised by Clerk and Treasurer. Trustee contact allocated.	Full application form presented to Trustees at meeting, accounts available if requested. Trustees consider application, request additional information if required / decide a grant	Clerk and Treasurer administer Trustees decision and grant
Applications over £10,000 Timeframe three months from application	Full application form and accounts scrutinised by Clerk and Treasurer. Clerk and Treasurer to meet with named representative of group if necessary. Trustee contact allocated.	Full application form presented to Trustees at meeting, accounts available if requested. Trustees discuss application, agree additional questions for presentation. Via original contact Trustee. Presentation to be at the following meeting; format, 5 minutes presentation to Trustees with 10-minute Q and A. Applications may be deferred for one month to allow Trustees to request additional	Clerk and Treasurer administer Trustees decision and grant

		information.	
Chairs Crisis Fund – OUC			
One off immediate crisis grants up to £250 for eligible residents. Timeframe 1 week from application	1 st contact email / letter to Clerk.	Information sent to Chair and Chair of Grants. Decision made in discussion and grant of up to £250 awarded	Clerk and Treasurer administer Chairs decision and grant and report to Trustees at the next OUC Board of Trustees meeting.
Individual Hardship Grant – OUC			
One off grant for individual hardship Timeframe one months from application	Referred to Board of Trustees after not meeting crisis criteria	Information presented to Board of Trustees at monthly meetings. Each application considered on its individual merits.	Clerk and Treasurer administer grant
Sporting and Arts Awards to individuals– OUC			
One off grants of £450 and £750 are considered for applicants who meet the current criteria. Timeframe two months from application	Application form completed and additional evidence supplied to Clerk.	Trustees consider applications at monthly Board of Trustees meeting. Grant decided by Trustees.	Clerk and Treasurer administer grant.
Ambassador Awards			
One off grants of up to £1,000 are considered for individuals who meet the current criteria. Timeframe two months from application	Application's will be in the form of a letter / email and additional evidence will be supplied as requested by Clerk.	Trustees consider applications at monthly Board of Trustees meeting. Grant decided by Trustees.	Clerk and Treasurer administer grant.
Okehampton College and Primary School Allocations – OEF			
Okehampton	Requests from the	Trustees consider the	Clerk and Treasurer

College/ Okehampton Primary School / St James C of E Primary School receive a per capita allocation of one third of the OEF yearly income. Timeframe one month from request	College and Primary Schools to release their allocations to fund / part fund projects not funded by statutory bodies are received by the Clerk.	requests at Board of Trustees meetings. Requests are decided by Trustees.	administer release of the allocation.
Scholarships, Bursaries and Bursary + Grants – OEF			
Annual grants of £450, £600 and £750 are considered for applicants who meet the current criteria. Timeframe two months from application	Application form completed and additional evidence supplied to Clerk.	Trustees consider applications at monthly Board of Trustees meeting (September to December) Grant decided by Trustees.	Clerk and Treasurer administer grant.