



Okehampton United Charities

Funding for the Community

Name of group / organisation	
Application ref	
Trustee contact	
Grant agreed	
Grant amount	
Special conditions	

Grant Conditions – Name

- Payment conditions of a project grant will be agreed when awarded and will either be made in full on completion of the project on production of a final invoice / or in staged payments after certified invoices have been received.
- Payment conditions of running costs will be agreed when awarded and usually paid in full at the commencement of the financial year the application relates to. Grants in excess of £10,000 will be paid in instalments.
- Accounts must be supplied for the period to which the grant applies.
- If the details of the project or organisation change the charity must be informed immediately.
- Once a grant has been awarded the Trustees will require regular reports on the project or activity until completion.
- The grant will only be used for the purpose set out in the application form.
- The project will start within 3 months of the grant being awarded unless agreed by Trustees.
- The project will be completed with 12 months of the grant being awarded unless agreed by Trustees.
- OUC will request an annual update on your project, this will usually be in the form of a report or questionnaire A personal visit from a Trustee or the Clerk may be requested by OUC.
- Representatives of the group / organisation will be available for meetings with OUC as requested.
- The Trustees reserve the right to withdraw the grant if the conditions are not met.
- The grant receiving group / organisation will acknowledge the grant funding from OUC / OEF and refer to it in **ALL** ongoing publicity, publications and signage relating to the project. Failure to adhere to this condition may jeopardise future applications. OUC / OEF will publish full details of grants in the local press and on the charity's website.

For and on behalf Okehampton United Charity / Okehampton Educational Foundation

Karen Percival CG (Affiliated)

Clerk to the Trustees

Signed on behalf of

Name _____

Position _____

Date _____