



Okehampton United Charities

Funding for the Community

Name of group / organisation	
Application ref	
Trustee contact	
Grant agreed	
Grant amount	
Special conditions	

Grant Conditions – Name

- Payment conditions of a project grant will be agreed when awarded and will either be made in full on completion of the project on production of a final invoice / or in staged payments after certified invoices have been received.
- Payment conditions of running costs will be agreed when awarded and usually paid in full at the commencement of the financial year the application relates to. Grants in excess of £10,000 will be paid in instalments.
- Accounts must be supplied for the period to which the grant applies.
- If the details of the project or organisation change the charity must be informed immediately.
- Once a grant has been awarded the trustees will require regular reports on the project or activity until completion.
- The grant will only be used for the purpose set out in the application form.
- The project will start within 3 months of the grant being awarded unless agreed by Trustees.
- The project will be completed within 12 months of the grant being awarded unless agreed by Trustees.
- OUC will request an annual update on your project, this will usually be in the form of a report or questionnaire. A personal visit from a trustee or the Clerk may be requested by OUC.
- Representatives of the group / organisation will be available for meetings with OUC as requested.
- Trustees reserve the right to withdraw the grant if the conditions are not met.
- The grant receiving group / organisation will acknowledge the grant funding from OUC and refer to it in **ALL** ongoing publicity, publications and signage relating to the project. Failure to adhere to this condition may jeopardise future applications. OUC will publish full details of grants in the local press and on the charity's website.

For and on behalf Okehampton United Charity

Karen Percival CG (Affiliated)

Clerk to the Trustees

Signed on behalf of

Name _____

Position _____

Date _____