



Okehampton United Charities

Funding for the Community

Application Processes to Okehampton United Charities			
Organisation Application Processes			
Applications under £1,500			
Applications considered monthly. Timeframe two months from application.	Letter / email and basic accounts scrutinised by Clerk and Treasurer.	Five year summary of past grants, letter and basic accounts presented to Trustees at monthly trustees meeting. Grant decided by Trustees.	Clerk and Treasurer administer grant.
Applications between £1,500 and £10,000			
Applications considered quarterly. Minimum timeframe three months from application.	Full application form and accounts scrutinised by Clerk and Treasurer. Trustee contact allocated.	Five year summary of past grants, full application information presented to Trustees at quarterly meeting. Trustees consider application, request additional information if required / decide a grant.	Clerk and Treasurer administer Trustees decision and grant.
Applications over £10,000			
Applications considered quarterly. Minimum timeframe three months from	Full application form and accounts scrutinised by Clerk and Treasurer. Clerk and Treasurer to meet with named representative of	Five year summary of past grants, full application information presented to Trustees at quarterly meeting. An in person 10-minute Q and A with Full Board of Trustees. Applications may be deferred for one month to allow Trustees to	Clerk and Treasurer administer Trustees decision and grant.

application.	group if necessary. Trustee contact allocated. Presentation required.	request additional information.	
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Individual Application Processes

Chairs Crisis Fund

One off immediate crisis grants up to £300 for eligible residents. Timeframe 1 week from application	1 st contact email / letter to Clerk.	Information sent to Chair and Chair of Grants. Decision made in discussion and grant of up to £300 awarded	Clerk and Treasurer administer Chairs decision and grant. Report to Trustees at the next OUC Board of Trustees meeting.
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Sporting and Arts Awards to Individuals

One off grants of £500 and £800 are considered for applicants who meet the current criteria. Timeframe two months from application.	Application form completed and additional evidence supplied to Clerk.	Trustees consider applications at monthly Board of Trustees meeting. Grant decided by Trustees.	Clerk and Treasurer administer grant.
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Educational Bursaries

A maximum of two £500 grants paid over two consecutive years for travel to post 16 education not available within Okehampton. A grant of £800 will be considered for all residents of Okehampton and	Application form completed and additional evidence supplied to Clerk.	Trustees consider applications at monthly at Board of Trustees meeting (July to December) Grant decided by Trustees.	Clerk and Treasurer administer grant.
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Hamlets entering their first year of an apprenticeship or Level 4 (FHEQ)			
Exceptional Achievement Award			
Grants of up to £800 are considered for individuals who meet the current criteria. Timeframe two months from application	Application's will be in the form of a letter / email and additional evidence will be supplied as requested by Clerk.	Trustees consider applications at monthly Board of Trustees meeting. Grant decided by Trustees.	Clerk and Treasurer administer grant.
Educational Establishments Allocations			
Okehampton College/ Okehampton Primary School / St James C of E Primary School / Promise School receive a per capita allocation of up to one third of the Educational yearly income. Timeframe one month from request.	Requests from the College and other Schools to release their allocations to fund / part fund projects not funded by statutory bodies are received by the Clerk.	Trustees consider the requests at Board of Trustees meetings. Requests are decided by Trustees.	Clerk and Treasurer administer release of the allocation.